Dear Graduating Seniors and Parents of Graduating Seniors:

Allow me to extend my heartiest congratulations as we draw near the completion of your Bachelor of Science degree in the College of Engineering. It is hard to believe how quickly graduation has come for both you as a graduate as well as for your parents.

We have placed all the information on the college website for your convenience. Please visit the site at: http://www.eng.utoledo.edu/coe/academics/gradandhonors/

At this sight you will find the response form (RSVP), information on the day of the ceremony, and other items you may need to submit to our office prior to graduation. This College of Engineering Undergraduate Commencement is for engineering undergraduates only.

I respectfully request that you and your parents review the website and turn in the necessary forms. These forms have deadlines.

♦ Students should turn in the response form (RSVP) with the number of guests noted, to reserve tickets for the ceremony. Seating in the auditorium is assigned and we start with the front seats and work toward the back of the auditorium. Your location will be determined by when we receive the response (RSVP) form. Please note: the reservation form for tickets must be turned in by the student. If the student has not secured a job, they should still RSVP for graduation and inform us when a job has been accepted.

♦ Students or parents can turn in photographs for the student video which plays before the ceremony. They can be emailed to: sandra.stewart@utoledo.edu

♦ Greetings to your graduate or to your family can be added to the commencement program. More details can be found on the graduation website listed above.

♦ Honor Cords. An Honors Convocation will take place on Friday, March 18, 2016. Students who qualify to attend this ceremony (student with a 3.3 or greater UT GPA and Higher Education GPA) will receive a response form (RSVP) for this event in their envelope. Should you have any questions, please contact Ms. Sandy Stewart at (419) 530-8014 or email: sandra.stewart@utoledo.edu.

I do look forward to seeing you on May 7, 2016. It is by far my favorite day of each semester.

Sincerely,

Nagi G. Naganathan, Ph.D., ASME Fellow
Professor and Dean
The University of Toledo
College of Engineering